

Priority Booking Form

Cost Sector Catering Awards 2010

Thursday 8th April 2010

Hilton London Metropole



BOOKING	COST	No REQUIRED	TOTAL COST
Table of 12	£1800 + VAT		
Table of 10	£1500 + VAT		
Individual places	£165 + VAT		
Hotel Rooms	£150 + VAT (B&B Rate)		

Please indicate type of rooms required: Single / Twin / Double

Name _____

Job title _____

Company _____

Address _____

Postcode _____ Tel No _____

Email address _____

Signed _____ Date _____

**FAXBACK TO JO REEVES
0845 108 5505**

Booking terms & conditions:-

Table bookings: We cannot accept cancellations on table sales after Monday 15th March. Cancellations made after this date will be subject to payment in full. However, name changes can be made up to the day prior to the event.

Accommodation Bookings: We have to supply a rooming list to the hotel by Monday 22nd March. We cannot offer a credit on cancelled accommodation after this date, although name changes can be made at any time. Any extras (newspapers, phone calls etc) must be paid by each guest on departure.